

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, November 9, 2020

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, November 9, 2020 with the following members present: President, Ramon Garza; Vice President, Jeff Miller; Secretary, Adrian Stephens; Trustees: Wilfred J. Broussard, Jr., Wanda Heath Johnson, Noe Esparza, Norma Hernandez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

PUBLIC HEARING: At 6:11 p.m., Mr. Garza called the Public Hearing to order and introduced Ida Schultze, Executive Director for Budget and Financial Services who conducted a Public Hearing to discuss the School FIRST Annual Financial Management Report. Mr. Garza thanked Ida Schultze and queried the Board for any questions they might have.

The Public Hearing was adjourned at 6:16 p.m.

REGULAR MEETING: At 6:17 p.m., Mr. Garza called the meeting to order.

AUDIENCE ITEMS: There were no audience items.

RECOGNITION: Dr. Moore recognized the following:

A. Business Partner:

1. Galena Park I.S.D. will recognize R. Rocha Trucking, Inc., for their donation of over 400 face masks and 25 cases of water.

B. Employee:

1. Galena Park I.S.D. will recognize the Business Services Department for being awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada.

C. Student:

1. Galena Park I.S.D. will recognize Osvaldo Castro for his achievement as a Commended Student in the 2021 National Merit Scholarship Program.

BOARD COMMENTS: Norma Hernandez, Trustee thanked Viviana Killion, Director of Governmental Relations & Elections and Belinda Mendoza, Secretary to Ms. Killion with their help with the November 3, 2020 Board Elections.

REPORTS: Mr. Garza introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program construction update. Mr. Garza thanked Harold "Sonny" Fletcher and queried the Board for any questions they might have.

Mr. Garza introduced Jerid Link, Executive Director for Human Resource Services - Compliance & Hearing, who presented CDA (LOCAL) Other Revenues: Investments for first reading. Mr. Garza thanked Jerid Link and queried the Board for any questions they might have.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Special Meeting held on Friday, October 16.
2. Consider approval of the Early Resignation Incentive Pay Plan effective November 10, 2020.
3. Consider approval of the Interlocal Contract between the Harris County Department of Education and the Galena Park Independent School District for the operation of the Cycle 9, Year 5, 21st Century Community Learning Centers/Texas ACE Programs at North Shore Ninth Grade Campus.

A motion was made by Wanda Heath Johnson and seconded by Norma Hernandez to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of final payment to E3 Entegral Solutions, Inc., for Green Valley Elementary HVAC Upgrades (Project 105-2018) with a final construction cost of \$2,806,073.
2. Consider approval of the selection of VLK Architects, Inc. as the architectural firm for the Summer 2021 Renovations, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm, or alternate(s) if negotiations should fail.
3. Consider approval of the Competitive Sealed Proposal (CSP) method of project delivery/contract award, which will provide the best value to the District, for roofing, structural, restroom improvement, and other miscellaneous 2016 Bond projects to be completed during the summer of 2021.
4. Consider approval of negative Change Order #1 in the amount of \$82,775.66, and authorize final payment to Sterling Structures, Inc., for Cloverleaf Elementary School - Replacement (Project 102-2017) with a final construction cost not to exceed \$22,405,124.34.
5. Consider approval of the Schematic Design for Pyburn Elementary Replacement, as presented by S. Chu Architects, Inc

A motion was made by Jeff Miller and seconded by Adrian Stephens to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the Interlocal Agreement with Harris County to receive funding under the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the purchase of equipment and data upgrades for hotspot devices provided through the Project 10Million T-Mobile USA, Inc. grant program, and authorize the Superintendent, or designee, to execute the agreement.
2. Consider approval of the purchase of ClearTouch Interactive Panels from Prime Systems via Buy Board 579-19, at an estimated amount of \$1,000,000.
3. Consider approval of the purchase of monitors from Dell Marketing LP, via the Texas Department of Information Resources Contract #DIR-TSO-3763, for an estimated amount of \$200,000.
4. Consider approval of the proposed Budget Amendment for the month of October 2020.
5. Consider acceptance of the donation from Mr. Bob Leppke in the amount of \$5,000 for the purchase of equipment and meals for the North Shore Senior High School football program.
6. Consider approval of the purchase of grocery supplies funded by Student Nutrition for December 1, 2020 through November 30, 2021 from Alpha Foods Company via cooperative Choice Partners contract #20/023TP/01 at an estimated amount of \$175,000.
7. Consider approval of the renewal of RFP18-016 Elevator & Wheelchair Lifts - Maintenance, Repair & Annual Inspections for the period of December 1, 2020 through November 30, 2021 from Elevator Transportation Services, Inc. (primary), and EMR Elevator, Inc. (alternate), at an estimated annual expenditure of \$60,000.
8. Consider approval for the renewal of RFP 18-015 Instructional Teaching Supplies, for the period of December 1, 2020 through November 30, 2021, for an estimated annual expenditure of \$1,200,000 with the following vendors:
 - Acom Naturalists
 - Advanced Graphics
 - American Ceramic Supply Company
 - Arbor Scientific
 - AVES Audio Visual Systems, Inc.
 - Barnes and Noble Booksellers, Inc.
 - BE Publishing
 - Benchmark Education Company, LLC
 - Bio Corporation
 - Blending Education, Inc.
 - Blick Art Materials, LLC
 - BSN Sports
 - Capstone
 - Carolina Biological Supply Company

Cavendish Square Publishing, LLC
 Cengage Learning
 Constructive Playthings
 Davis Publications, Inc.
 DLB Books, Inc.
 EAI Education
 ECS Learning Systems
 Edgenuity, Inc.
 Educational Innovations, Inc.
 Enslow Publishing, LLC
 Fisher Scientific Company, LLC
 Follett
 Frey Scientific/School Specialty, Inc.
 Gareth Stevens Publishing
 Gateway Printing & Office Supply
 Greenhaven Publishing, LLC
 Heinemann
 Junior Library Guild
 KAMICO Instructional Media, Inc.
 Kaplan Early Learning Company
 Keystone Books & Media
 Lakeshore Learning Materials
 Lee's School Supplies, Inc.
 Lone Star Learning
 McGraw-Hill School Education, LLC
 Mardel, Inc.
 Mentoring Minds, LP
 Music in Motion
 Nasco Education, LLC
 National Educational Systems
 Office Depot, Inc.
 Positive Promotions, Inc.
 QEP Professional Books
 Really Good Stuff, LLC
 Renaissance Learning, Inc.
 Saddleback Educational, Inc.
 Scholastic
 School Specialty, Inc.
 SmartSchool Systems, LLC
 Teacher Created Materials
 Teaching Systems, Inc.
 Textbook Warehouse
 The Master Teacher
 The Rosen Publishing Group

9. Consider approval of the Catering Sales Event Agreement with the Hilton Americas Hotel-Houston to host North Shore Senior High School 2021 Prom on May 14, 2021, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract for an estimated amount of \$60,000.
10. Consider approval for the purchase of books for Kindergarten through 2nd grade from Scholastic Inc. via RFP18-015, Instructional Teaching Supplies, utilizing Instructional Materials Allotment funds, at an estimated cost exceeding \$50,000.
11. Consider approval of investment broker/dealers who have submitted certifications, if applicable, as required by CDA(LEGAL).
12. Consider approval of the Board Resolution relating to the approval and review of the investment policies and strategies for the District's current CDA(LEGAL) and CDA(LOCAL) "Other Revenues: Investments" dated November 21, 2019.

13. Consider approval of the purchase of network equipment upgrades for non-instructional facilities from CDW Government LLC, via the Texas Department of Information Resources Contract Number DIR-TSO-4167, for an estimated amount of \$110,000.

A motion was made by Norma Hernandez and seconded by Noe Esparza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:

Sonya George, Chief Financial Officer & Deputy Superintendent for Operational Support presented:

1. Annual Investment Report for the Period of September 1, 2019 through August 31, 2020
2. Comparative Tax Collection Report for the period of September 1 through September 30 for fiscal years 2019-2020 and 2020-2021
3. Donation Report for October 2020
4. 2016 Bond Program Financial Report as of September 30, 2020

Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:


1. Early Head Start Policy Council Meeting Minutes from September 2020
2. Early Head Start Update and Fund 205 Expenditure Report Summary for September 2020

There being no other business before the Board at this time, the meeting was adjourned at 6:35 p.m.



Ramon Garza, President

ATTEST:



Adrian Stephens, Secretary